

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, December 6th, 2019**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, December 6th, 2019 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto

Absent:

Eric Reiners

Other Guests:

Mark Hurst, WCTID Accountant
Rusty Schuermann, WCTID Legal
Scott Brown, ODOT District 8
Dan Corey, Warren County Engineer's Office
Kurt Weber, Warren County Engineer's Office
Kurt Seiler, City of Mason

Brad Ackel, Carpenter Marty
Kendell Bales, JMT
Steve Bergman, Mannik Smith Group
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Paul Butt, O.R. Colan
Terry Dull, KZF Design
Ben Dusina, S&ME, Inc.
Jay Hamilton, Mead Hunt
Robert Hans, WSP
Andrea Harth, TEC Engineering
Betty Hull, Razor Marketing
Scott Knebel, Crawford, Murphy, Tilly
Steve Mary, Terracon
Shawn Mason, Prime AE
Amy Moore, BWSC

Amy O'Connell, Geotechnology
Stephanie Roberts, CT Consultants
Steve Shadix, Stantec
Kenny Swanson, Redi-Rock Structures
Jon Wiley, Woolpert
Dave Wormald, AECOM

B. Approval of Minutes:

Motion made by Ms. Tiffany Zindel and seconded by Mr. Neil Tunison to approve the minutes of the September 27th, 2019 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Final R/W Plans have been submitted on 11/07/19
- Sale of construction project is scheduled for May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

Mason-Montgomery Road – Concrete Median - WAR-CR21-0.23-0.41 (PID 109613)

- Stage 2 Plans completed 10/17/19
- Stage 3 Plans completed 12/6/19
- Anticipate award of construction contract at February 28, 2020 Board Meeting

SR 63 – Union Road to SR741

- BUILD Grant awards were announced on November 12th, 2019
- TRAC Grant awarded \$5M toward T/W Phase which includes utility relocation
- Coordinating with Duke Energy regarding relocation of pole lines
- Duke Energy to submit a preliminary alignment for a utility corridor located on the State's prison property

Columbia Road Widening (Fitzgerald to Socialville-Fosters)

- Construction Phased ongoing
- Completion date based on construction contract is May 31, 2020

Contract Time Extension(s):

None

D. Financial Report

Mr. Mark Hurst presented the September, October and November 2019 Monthly Financial Reports to the Board. The Monthly Financial Reports

detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of November 30th, 2019 the General Fund had an ending fund balance of \$937,098.22 and the WCTID as a whole had an ending fund balance of \$12,096,955.96. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2019-20, a Resolution for adoption and amendment of Fund Budgets for Calendar Year 2019. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2019-21, a Resolution adoption of Fund Budgets for Calendar Year 2020. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2019-22, a Resolution authorizing amendment of Intergovernmental Agreement with the Warren County Board of Commissioners. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2019-23, a Resolution adopting Final Legislation for WAR-CR21-0.23-0.41, PID 109613 (aka Mason-Montgomery Road Access Management Project). Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution Number 2019-24, a Resolution authorizing amendment of Intergovernmental Agreement with the Warren County Board of Commissioners. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution Number 2019-25, a Resolution authorizing Consultant Services for Mason-Montgomery Road Access Management Project with Prime A/E. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

7. Resolution Number 2019-26, a Resolution authorizing Consultant Services for HAM/WAR I-71-19.83/0.00 Project with Integra Realty Resources. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
8. Resolution Number 2019-27, a Resolution authorizing Consultant Services for HAM/WAR I-71-19.83/0.00 Project with E.N. Merrell & Associates. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
9. Chris Pozzuto made a Motion to approve and authorize the Secretary-Treasurer to enter into the agreement with Butler TID, on file with the WCTID, relative to project management and administration and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
10. Resolution Number 2019-28, a Resolution authorizing Task Order Agreement for County Roadway Stabilization Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.

G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, January 24th at 9:00 a.m. at the Warren County Engineer’s Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Ms. Tiffany Zindel and seconded by Mr. Chris Pozzuto to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:30 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 24th day of January, 2020.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Ms. Tiffany Zindel*

Seconded by: *Mr. Eric Reiners*